



## Information for employers

### What is the Australian Apprenticeship Support Network?

The Australian Apprenticeship Support Network (the Apprenticeship Network) is a free service which makes it much easier for you to recruit, train and retain apprentices and trainees.

With over 480 field officers and 137 shopfronts nationwide, Apprenticeship Network providers offer two service types to employers and apprentices throughout the apprenticeship lifecycle:

- **Universal services** for all employers, providing essential administrative support, payment processing and regular contact; and
- **Targeted services** such as mentoring, for employers and individuals assessed as needing additional support to complete the apprenticeship.

### How can the Apprenticeship Network help me recruit?

The Apprenticeship Network provides customised services to you before the apprenticeship starts, and assists in selecting the apprenticeship most suited to you and the apprentice.

The Apprenticeship Network also assists employers who want to attract and recruit apprentices. Apprenticeship candidates can be screened to assess aptitude and suitability prior to matching with an employer. These services help ensure candidates are well-suited to an Australian Apprenticeship.

Apprenticeship Network providers will support you and your business as you sign-up to the training contract, and assess your eligibility for Australian Government incentives.

### How will the Apprenticeship Network help me train?

Apprenticeship Network providers will work with you to identify the right training for your apprentice and make sure they get the skills needed for your business.

They will engage with State Training Authorities to help manage administration of apprenticeship arrangements, including training contracts, training plan approvals and completion arrangements.

You will be regularly contacted by your Apprenticeship Network provider and you can contact your provider any time you need help. Apprenticeship Network providers focus on supporting employers and their apprentices through to the completion of an apprenticeship.

### How will the Apprenticeship Network help me retain my Australian Apprentice?

Targeted services will help to identify apprentices who are at high-risk of not completing their apprenticeship so that tailored support can be provided. You also can receive tailored assistance if you are facing difficulties retaining an apprentice in training.

### Who can access the Apprenticeship Network?

Any employer can access the Apprenticeship Network.

### Where can I find out more?

For more information, or to learn about Apprenticeship Network providers in your area go to [www.australianapprenticeships.gov.au](http://www.australianapprenticeships.gov.au)

